

OFF-SITE REGISTRATION

It is that time of the year when the HPCSA registration team visits an area in your province to streamline the registration process, ensuring that practitioners who start working as interns and community service practitioners are duly registered prior to commencement of internship and community service on the 1st January.

The Pretoria Office will remain CLOSED for walk in clients. Registration teams will be attending to all registration types at offsite centers at specific dates.

Visit offsite registration offices for the following registration Services that will be rendered:

1. First time registration into different registers;
2. Registration of professional category changes;
3. Restorations;
4. Registration of additional qualification / categories;

Limited services of specialist and foreign qualified registrations will be provided at the following sites:

1. University of the Witwatersrand (Johannesburg)
2. University of Cape Town
3. Stellenbosch University (Cape Town)
4. University of the Western Cape (Cape Town)
5. Rob Ferreira Hospital (Nelspruit)
6. Petersburg Hospital (Polokwane)
7. Greys Hospital (Pietermaritzburg)
8. King Edward Hospital (Durban)
9. Universities Hospital (Bloemfontein)
10. Nelson Mandela Academic Hospital (Mthatha)
11. East London Hospital
12. Nelson Mandela University Gqeberha

BENEFITS OF REGISTERING OFFSITE:

- i. An opportunity to engage the Registration Officer on your application and category of registration;
- ii. Enables you to submit your original application and have it assessed whilst you wait;
- iii. The opportunity to go and correct your application should it be found to be noncompliant with set requirements, compliant application will be registered without an end date and the registration pack will be issued to you at the site.
- iv. The turnaround time for registration is same day of submission.
- v. The offsite offices will close at 17:00.

ONLINE PORTAL

- i. Practitioners not wishing to utilise the offsite registration platform will be allowed to submit their applications through the online portal.
- ii. A compliant application will be registered with an end date on registration which will expire on 30 June 2022.
- iii. Practitioners registered through the portal will be required to submit their original application form **to the HPCSA, Pretoria, to remove the end date and print registration packs.**
- iv. **The offsite team shall not accept original applications from practitioners who utilised the online portal as this will cause confusion and documents may be misplaced or lost.**
- v. Practitioners may download their proof of registration from the online portal.

- vi. The turn-around time for a compliant applications is an average of 15 working days – this turnaround time is not the same as for applicants processed offsite as there are less staff attending to portal applications while team members work offsite.

See the Calendar below (page 3, 4 and 5)

2021 OFF SITE REGISTRATIONS PROVINCIAL CALENDAR

GAUTENG			
DATE	VENUE	TIME	BRIEF
23 November 2021	University of the Witwatersrand (Medical School). Venue: Cafeteria	09:00 to 17:00	All Health Practitioners
13 to 14 December 2021	1 Military Hospital (Thaba Tshwane) Venue: Hospital Lapa	09:00 to 17:00	All Health Practitioners
21 to 24 December 2021	University of the Witwatersrand (Medical School). Venue: Cafeteria	09:00 to 17:00	All Health Practitioners
20 to 22 December 2021	Sefako Makgatho University. Venue: Sports Complex	09:00 to 17:00	All Health Practitioners

FREE STATE			
DATE	VENUE	TIME	BRIEF
Monday to Friday 06 to 10 December 2021	Universities Hospital Venue: To be confirmed	09:00 to 17:00	All Health Practitioners

WESTERN CAPE			
DATE	VENUE	TIME	
Monday to Friday 30 November – 3 December 2021	Stellenbosch University (Medical School), Tygerberg. Venue: Fisan Building	09:00 to 17:00	All Health Practitioners
Wednesday to Friday 8 to 10 December 2021	University of Cape Town (Medical School) Venue: Francis Ames	09:00 to 17:00	
Monday to Tuesday 13 December – 14 December 2021	University of the Western Cape Venue: Boardroom on the C-level, Tygerberg OHC	09:00 to 17:00	

EASTERN CAPE			
DATE	VENUE	TIME	
Monday 22 November 2021	Nelson Mandela Academic Hospital (Mthatha) Health Resource Centre	09:00 to 17:00	All Health Practitioners
Wednesday 24 November 2021	East London Frere Hospital Venue: Board Room 4th floor	09:00 to 17:00	
Friday 26 November 2021	Gqeberha (Port Elizabeth) Venue: Nelson Mandela Medical School	09:00 to 17:00	

2021 OFF SITE REGISTRATIONS PROVINCIAL CALENDAR

KWAZULU NATAL			
DATE	VENUE	TIME	
17 December 2021	Greys hospital Venue: Medical Library	09:00 to 17:00	Oral Health graduates Health Sciences graduates Medicine Specialists
20 to 24 December 2021	King Edward Hospital Venue: "Provisionally "Jubilee Hall	10:00 to 18:00	

MPUMALANGA			
DATE	VENUE	TIME	
6 December 2021	Rob Ferreira Hospital (Nelspruit). Venue: Board room	09:00 to 16:00	All Health Practitioners
07 December 2021	Rob Ferreira Hospital (Nelspruit). Venue: Board room	09:00 to 13:00	All Health Practitioners

NORTH WEST			
DATE	VENUE	TIME	
13 to 14 December 2021	Klerksdorp Hospital Venue: Main Board Room	09:00 to 17:00	All health professionals

LIMPOPO			
DATE	VENUE	TIME	
17 December 2021	Petersburg Hospital Venue: Board room	09:00 to 16:00	All health practitioners.